

**Subject:** Re: San Pedro Property Owners Alliance IRS W 9

**From:** Donald Phaneuf

**Date:** 03/17/2017 11:18 AM

**To:** Lorena Parker

**CC:** Evelyn Kelley <[evelyn.kelley@lacity.org](mailto:evelyn.kelley@lacity.org)>, Adriana Bautista <[adriana.bautista@lacity.org](mailto:adriana.bautista@lacity.org)>, Andrew Kasdin <[andrew.kasdin@lacity.org](mailto:andrew.kasdin@lacity.org)>

Hello Lorena,

The W9 that you returned is the existing W9 for your organization. Accounting has requested an updated IRS W 9 for the San Pedro Property Owners Alliance in order to process the invoice.

I have attached a 2017 W 9 form. Please complete the new form, with the addition of your DBA "San Pedro Historic Waterfront Business Improvement District" on the second line labeled "Business name, if different from above".

Please provide the rest of the info, as you had in the original version. Once completed, please sign and scan the document back to me, and accounting will release the check. If you have any questions, I can be reached at [213-202-5534](tel:213-202-5534) or via email. Thank you.

On Mon, Mar 6, 2017 at 9:52 AM, Donald Phaneuf <[donald.phaneuf@lacity.org](mailto:donald.phaneuf@lacity.org)> wrote:

Hi Lorena,

Yes, we have this version, however I need the new version with the detail added per the email instructions. Thank you.

On Mon, Mar 6, 2017 at 9:48 AM, Lorena Parker <[lparker@sanpedrobid.com](mailto:lparker@sanpedrobid.com)> wrote:

Donald,

Here is the most recent W-9 that you requested, along with our proof of IRS tax-exempt status.

Best regards,

Lorena Parker  
*Executive Director*  
*San Pedro Property Owners' Alliance*  
**San Pedro Historic Waterfront  
Business Improvement District**  
390 W. 7th Street | San Pedro, CA 90731  
T [310.832.2183](tel:310.832.2183) | F [310.832.0685](tel:310.832.0685)  
[lparker@sanpedrobid.com](mailto:lparker@sanpedrobid.com)  
[www.sanpedrobid.com](http://www.sanpedrobid.com)

On Mon, Mar 6, 2017 at 9:35 AM, Donald Phaneuf <[donald.phaneuf@lacity.org](mailto:donald.phaneuf@lacity.org)> wrote:

Hello Lorena,

Accounting has requested an updated IRS W 9 for the San Pedro Property Owners Alliance in order to process the invoice. I have attached the previous version you had submitted along with a 2017 W 9 form. Please complete the new form, with the addition of your DBA "San Pedro Historic Waterfront Business Improvement District" on the second line labeled "Business name, if different from above".

Please provide the rest of the info, as you had in the original version. Once completed, please sign and scan the document back to me, and accounting will release the check. If you have any questions, I can be reached at [213-202-5534](tel:213-202-5534) or via email. Thank you.



- [Attachments-233/W 9 2017.pdf](#)